

School Advisory Council Minutes

The School Advisory council's primary purpose is the fostering of faith development and the advancement of the school community, in accordance with the Bylaws and school's mission statement. *Our Mission is to inspire and empower all learners to become the person God intends by integrating Catholic Virtues, Prayer and Service with 21st Century Learning.*

St. Joseph Catholic Community has established yearly WIGs (Wildly Important Goals). These WIGs give us direction and form the direction in which we put our time and energy. The WIGs for fiscal year 2017 (July 2016-June 2017) are:

- Wildly Important Goal ONE: Help people to know where they are in their **Christian Development**.
- Wildly Important Goal TWO: **Implement structure** that will support development of disciples.
- **Wildly Important Goal THREE : Fill the seats of St. Joseph School (Newly adopted and approved by the Parish Pastoral Council on 6.28.16)**

November 22, 2016

6:00 - 7:30

Attendance

Matt Sonnek	Lonnie Fette	Trevor Jager	Lynn Specken
Dave Schwob	Karyn Willenbring	Catherine Seck	Principal Bruce Richards

AGENDA & MINUTES

Time	Item	Presenter	Discussion / Details	Compelling Score Card Info/Data	Supporting Documents	Goal / Task assigned to: Due date:
6:00-6:05PM	Opening Prayer	Bruce				
6:05-6:15PM	WIG 3 - "Fill all Seats"	Bruce	<p>Ideas Shared Last Meeting:</p> <ol style="list-style-type: none"> Kindergarten Information Night Nov. 10th 5:30-7:00 "Down Under" Event ~ Jan. 29th 9:30am-1:30 pm <ol style="list-style-type: none"> Kick off for Catholic School's Week Bring in animals (Opal – llama update?) Registration opportunity <p>New:</p> <ol style="list-style-type: none"> Kindergarten Information Night Nov. 10th 5:30-7:00 <ol style="list-style-type: none"> 12 families attended. A lot of blasts of info went out Paid by Sysco Grant Captured all names and phone numbers. Tour and then 2 teachers, 2 students w/family, new potentials was the ratio. Opal spoke as a 		<p>Kindergarten Info Night</p> <p>Down Under Event</p>	<p>Emily should reach out and invite to Bingo, Christmas program, etc. Sysco will again pay for advertising. Catherine to work with Emily for getting Pdf. Approve by SAC then order and execute. Measure abortion sign for size example.</p> <p>Need someone to create billboard to place by 5 locations.. Goal to go up as soon as possible.</p>

			<p>public school teacher, a parent which had an IEP child now off since at SJS. Message was you owe it to yourself to look around.</p> <ul style="list-style-type: none"> f. Good event per Bruce. First event since J Carver. g. Discussion on support to work with your child. <p>2. "Down Under" Event Jan. 29th 9:30am-1:30 pm</p> <p>3. Waconia Incoming K Class for 2017-18.</p> <ul style="list-style-type: none"> a. Pat Divine said biggest kindergarten class coming into Waconia schools for 2017. b. See notes under goal/task assignments 		
6:15-6:25PM	WIG 2 "Implement Structure" ~	Bruce	<p>New:</p> <ul style="list-style-type: none"> 1. First Tri. Review of Strategic plan <ul style="list-style-type: none"> a. MISF- 7500 dollar grant is wide open/available. GHR grant w/2other schools so \$2500 a piece. 3 year deal to continue to work together. b. FUND A NEED – possible "Keep our stem training going" It was first a grant. Have 3 new teacher and 4-5K per teacher is the cost for STEM certification. c. Sysco has given 10K in grants to recruiting, retaining, rewarding. The money is given to the principal on staff to work with the need. 	Strategic Plan	<p>New:</p> <ul style="list-style-type: none"> 1. (e) Dave/Trevor send link to Bruce. 1. (h) Reviewing Math option – Bruce, Ehalt, Olson Klawiter and Gallus 1. Bruce will connect with other schools for Crisis Management plan.

- d. Ternary Brothers have been in 2x to work with teachers & technology.
- e. ½ library ½ tech person is what we are looking for to replace that position.
 - i. Need is there for a FULL TIME tech person
- f. C-STEM fair will be this year Catholic Schools week – will use the Water project SJS has chosen. A long walk to water 7-8th graders read book and connecting it back to the water project..
- g. Base curriculum is there now teachers are trying to help get technology involved for book chats, book reviews. Kids are doing presentations using laptops.
 - i. TRAINING IS NEEDED for middle school teachers to MAXIMIZE use of technology lab tops.
- h. NWEA Map assessments Goal is 90%
 - i. Last year results
 1. 84% Reading
 2. 87%
 3. I Read system 44 for kids that need help to read.
 4. Reviewing Math option Bruce Ehalt, Olson and Klawiter, Gallus

			<ul style="list-style-type: none"> i. Will connect with other schools for the Crisis Management plan. j. Looking for Health review curriculum for SJS to implement 2017 school year. k. Parent Association Rachel David and Catherine to organize a lead person per classroom for communication. l. Enrollment team has a funnel and system in place for connection and reaching out. m. Staff development days <ul style="list-style-type: none"> i. Catholic teaching and implementation. ii. H2O for life. iii. Corporal work of mercy and how SJS implements and executes this. iv. Mr. Olson is currently attending Catechetical Institute at University of St. Thomas <ul style="list-style-type: none"> 1. applies to 7th grade and his other faith classes n. St. Joseph Feast Day March 19th. <ul style="list-style-type: none"> i. Brainstorming ideas for this Feast Day 			
6:25-6:35PM	WIG 1 "Christian Development" How will we help one another grow in	Bruce	Ideas Shared Last Meeting: <ul style="list-style-type: none"> 1. Continue to take/record attendance at SJS Events 2. Events sponsored by the Parent Association to engage families in 	How do we know that we are helping people with their faith journey?	Stages of Christian Development	Ongoing: Take attendance at all SJS events. <ul style="list-style-type: none"> a. Bruce or event coordinator

our Christian Development in the 2016-17 fiscal/school year?

Knowing, Loving and Serving God.

- a. **H2O for Life Event** ~ Discussed ideas for raising money to support building a well. Goal - \$2,750
 - i. Paul Kohls reaching out to Rotary Club. Rotary Club will triple the amount we raise at the event.
 - ii. "Wishing Well"
 - iii. Next Steps. Continue to brainstorm ways for families to follow-up after the event.

New:

- 1. **Adoration**
 - a. Consider spending 1 hour a week with one-to-one time with God. Contact Kristi Tollestrud to sign up 952-212-2590.
 - b. Reach out to friends and invite them to participate.
 - c. Adoration is beautiful with new ceiling tiles and doing well. The holy spirit is working here at SJS.
 - d. Update from Tom Konrardy.
- 2. **Christ Renews His Spirit (CRHP)**
 - a. Matt and Catherine gave recap
- 3. **H2O for Life Event**
 - a. 25 attended AM
 - b. 47 attended PM
 - i. 7 parish
 - ii. 40 school
 - c. Poor turnout so what was wrong with our message?

[School Mass Attendance Log](#)

[Scorecard with 3 Goals \(tracked and analyzed with Parish Council's help\)](#)

- b. Report back to Bruce for Scorecard
- c. Reminder: Events throughout the year. Bruce and committee members share opportunities at each event

New:

SAC Members encouraged to Sign up for an hour of Adoration.

			<ul style="list-style-type: none"> i. Day/time? Monday at 7PM? <p>4. Dec. 14th Speaker – the ups and down of Christmas</p>			
6:35-6:50PM	Reserved	Bruce	<p>New:</p> <p>1. Enrollment and marketing for 2017-2018</p> <ul style="list-style-type: none"> a. Noterdame Academy 5100 St. Joseph 4650. <ul style="list-style-type: none"> i. What should SJS do? ii. We discussed New elementary and how flashy and nice it is. iii. Financial council calls the tuition assistant to school b. CSTEM Palooza <ul style="list-style-type: none"> i. Huge success! ii. 90 attendee iii. almost all NEW GIRLS. iv. Girl scouts invited. <p>2. Tuition for 2017-2018</p> <ul style="list-style-type: none"> a. Discuss and decide by next meeting b. Noterdame Tech fee (300/600/100) . 			<p>New:</p> <ul style="list-style-type: none"> 1. Emily follow up with a thank you and get them on list to potentially apply to SJS. 2. Financial council calls the tuition assistant to school
6:50-6:55PM	Spiritual Integration Committee Update		<p>Updates:</p> <ul style="list-style-type: none"> 1. Lynn to look into Monthly retreat and bring back to add items to boost spiritual development. 			Lynn to look into Monthly Retreat ideas and report back.
6:55-7:00PM	Parent Association Update	Paul/Catherine	<p>Updates:</p> <ul style="list-style-type: none"> 1. Rachel David processing model 2. Currently organizing <ul style="list-style-type: none"> a. St. Nick's Day b. Christmas BINGO 			
7:00-7:10PM	Technology Committee Update	Trevor/Dave/Matt	<p>Updates:</p> <ul style="list-style-type: none"> 1. Trevor helping with apps on iPads. 			

			<ul style="list-style-type: none"> a. Example: Set up 3 apps to use and apply for Jill Good. 2. Variety of items for school focus and curriculum teaching. 3. Need to remedy upstairs Internet connection - in/out service at times. 4. Working with Ridgeview to coordinate disposal of old lab tops for \$50. Otherwise pay per mile. 			
7:05-7:10PM	Educational Programming Update	Karyn/Opal	<p>Updates: N/A - meeting quarterly (last meeting 10/18/16)</p>			
7:10-7:15PM	Advancement Update	Lonnie	<p>Updates:</p> <ul style="list-style-type: none"> 1. Boogie Blast Fund-A-Need, brainstorm ideas <ul style="list-style-type: none"> a. New EPSON overhead projectors \$1200-1500 a unit. (20 would be ideal) b. 4 Towers which are speakers c. Funding staff development <ul style="list-style-type: none"> i. Stem Training for new teachers ii. TRAINING IS NEEDED for middle school teachers to MAXIMIZE use of technology lab tops. iii. other d. New art supplies 2. Theme is FUNK for 2017 (Prince theme) <ul style="list-style-type: none"> a. Same band booked as last year. April 22nd The Good, The Bad, The Funky. 			
7:15-7:25PM	Issues/Concerns		<p>Updates:</p> <ul style="list-style-type: none"> 1. Eagle Bluff 2 day Field Trip <ul style="list-style-type: none"> a. Strengthens bonding between classes and 			

			<p>encourages student continuation into SJ Middle School.</p> <p>b. Date is gone for 2017 thus two classes are being joined 5th and 6th.</p> <p>i. Fundraising Side of it?</p>			
7:25-7:30PM	Closing Prayer and Adjourn	Bruce				

Next Meeting Dates:

- 1/3/2017, 6:00 – 7:30 PM
- 1/24/2017, 6:00 – 7:30 PM