

School Advisory Council Minutes

The School Advisory council's primary purpose is the fostering of faith development and the advancement of the school community, in accordance with the Bylaws and school's mission statement. *Our Mission is to inspire and empower all learners to become the person God intends by integrating Catholic Virtues, Prayer and Service with 21st Century Learning.*

St. Joseph Catholic Community has established yearly WIGs (Wildly Important Goals). These WIGs give us direction and form the direction in which we put our time and energy. The WIGs for fiscal year 2017 (July 2016-June 2017) are:

- Wildly Important Goal ONE: Help people to know where they are in their **Christian Development**.
- Wildly Important Goal TWO: **Implement structure** that will support development of disciples.
- **Wildly Important Goal THREE : Fill the seats of St. Joseph School (Newly adopted and approved by the Parish Pastoral Council on 6.28.16)**

January 3, 2016

6:00 - 7:30

Attendance

Opal Ehalt	Lonnie Fette	Paul David	Matt Sonnek
Trevor Jager	Karyn Willenbring	Catherine Seck	Dave Schwob
Principal Bruce Richards	Parish Council Chair Patrick Kirsch	Lynn Specken	

AGENDA & MINUTES

Time	Item	Presenter	Discussion / Details	Compelling Score Card Info/Data	Supporting Documents	Goal / Task assigned to: Due date:
6:00-6:05PM	Opening Prayer	Bruce				
6:05-6:15PM	WIG 3 - "Fill all Seats"	Bruce	<p>Ideas Shared Last Meeting:</p> <ol style="list-style-type: none"> 1. "Down Under" Event Jan. 29th 9:30am-1:30 pm 2. Waconia Incoming K Class for 2017-18. <ol style="list-style-type: none"> a. Pat Divine said biggest kindergarten class coming into Waconia schools for 2017. b. See notes under goal/task assignments <p>New:</p> <ol style="list-style-type: none"> 1. WIG 3 (Goal 60 students for 2017-28 year) Ideas? <ol style="list-style-type: none"> a. Billboard update b. Registration Incentive <ol style="list-style-type: none"> i. \$1,000 to ALL Kindergarten families ii. \$1,000 to ALL new families 		Down Under Event	<p>Emily, Bruce, Amy G. and Jackie planning activities for PK-MS in Smart Lab, Science room and Media Center. SAC Members help spread the word to everyone.</p> <p>New-WIG 3 Action Items:</p> <ol style="list-style-type: none"> 1. (a)Catherine - setting up billboard date/location and graphic with Lamar. (c)Catherine – Organizing Action

			<ul style="list-style-type: none"> iii. \$500 or Fair Share waived for each existing family that brings in a new registered family. c. Individual Family Tour/Meetings with Bruce. <ul style="list-style-type: none"> i. PK-K <ul style="list-style-type: none"> 1. Invite with info. Mailed to PK-K families (Focus in on Parish Families and gaps) 2. Call and set up appointments for each family 3. Bruce and/or Parent announce at mass 4. Info. Bulletin and website iv. 5th grade <ul style="list-style-type: none"> 1. Meet with individual families at conference time to discuss future at SJ d. Survey <ul style="list-style-type: none"> . Suggested SJ does a yearly survey to families for more feedback. i. Opal – Create survey ii. Online survey iii. Paper copy to hand out at Feb. conferences e. "Did You Know" <ul style="list-style-type: none"> . Emily/Bruce - Share highlights about SJ school 			<p>Plan and letter for connecting with PK and K Parents. (Focus first on Parish Families)</p> <p>Karyn – Cross check PK/K list with Parishioner list</p> <p>(d)Opal – Survey for families. Draft emailed to SAC ASAP</p> <p>(e)Emily/Bruce - Share "Did You Know" highlights through various media</p>
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			<p>using Video blog, newsletter, bulletin, Facebook, displays in Church, etc.</p> <ul style="list-style-type: none"> i. Everyone – share SJ story, who we are, why we are such a great school choice <ul style="list-style-type: none"> f. Halo News <ul style="list-style-type: none"> . Have URL code in bulletin for viewing i. Students do announcements at church (Catholic School's Week, other times?) <ul style="list-style-type: none"> g. Precious Status <ul style="list-style-type: none"> . Encourage teachers to share more this way with families <ul style="list-style-type: none"> h. Recruitment Project Manager <ul style="list-style-type: none"> . Need someone to plan and oversee recruitment <ul style="list-style-type: none"> i. Waconia Community Education Board <ul style="list-style-type: none"> . Need volunteer to join CE Board 			
6:15-6:25PM	WIG 2 "Implement Structure" ~	Bruce	<p>Ideas Shared Last meeting:</p> <ul style="list-style-type: none"> 1. First Tri. Review of Strategic plan <p>New:</p> <ul style="list-style-type: none"> 1. Update on action items from last month <ul style="list-style-type: none"> a. (h) Reviewing Math option – Bruce, Ehalt, Olson Klawiter and Gallus b. Bruce will connect with other schools for Crisis Management plan. 		Strategic Plan	New:

6:25-6:35PM	<p>WIG 1 "Christian Development"</p> <p>How will we help one another grow in our Christian Development in the 2016-17 fiscal/school year?</p>	Bruce	<p>Ideas Shared Last Meeting:</p> <p>1. Continue to take/record attendance at SJS Events</p> <p>New:</p> <p>1. Dec. 14th Speaker – the ups and down of Christmas</p>	How do we know that we are helping people with their faith journey?	<p>Stages of Christian Development</p> <p>School Mass Attendance Log</p> <p>Scorecard with 3 Goals (tracked and analyzed with Parish Council's help)</p>	<p>Ongoing:</p> <p>Take attendance at all SJS events.</p> <p>a. Bruce or event coordinator</p> <p>b. Report back to Bruce for Scorecard</p> <p>c. Reminder: Events throughout the year. Bruce and committee members share opportunities at each event</p>
6:35-6:50PM	Reserved	Bruce	<p>Ideas Shared Last Meeting:</p> <p>1. Enrollment and marketing for 2017-2018</p> <p>a. Notre dame Academy 5100 St. Joseph 4650.</p> <p>i. What should SJS do?</p> <p>ii. We discussed New elementary and how flashy and nice it is.</p> <p>iii. Financial council calls the tuition assistant to school</p> <p>d. Notre dame Tech fee (300/600/100)</p> <p>v.</p> <p>New:</p> <p>1. Tuition and enrollment incentives finalized for 2017-18.</p> <p>a. Tuition for 2017-18 will be \$4,800. The past two years we were at \$4600. Tuition increase is to support faculty and staff.</p> <p>b. Incentives</p>			

			<p>i. Existing families who bring a family to our Down Under Discovery Day Open House event, Feb. 5th 9:30-1:00, will be eligible to win a \$100 Visa gift card.</p> <p>ii. Existing families who refer a new family that registers at St. Joe's will be given a \$500 tuition voucher for next year.</p> <p>iii. All new students to St. Joe's next year will receive a \$1500 tuition discount.*</p> <p>iv. Any new family that completes a tour of St. Joseph School will receive a \$250 Visa gift card.*</p> <p>*Items iii & iv will be funded through a Foundation</p>			
6:50-6:55PM	Spiritual Integration Committee Update		Updates:			
6:55-7:00PM	Parent Association Update	Paul/Catherine	Updates:			
7:00-7:10PM	Technology Committee Update	Trevor/Dave/Matt	Updates:			
7:05-7:10PM	Educational Programming Update	Bruce	Updates: 1. Resource Room Update			
7:10-7:15PM	Advancement Update	Lonnie	Updates:			
7:15-7:25PM	Issues/Concerns		Updates:			
7:25-7:30PM	Closing Prayer and Adjourn	Bruce				

Next Meeting Dates:

- **Monday, 1/23/2017, 6:00 – 7:30 PM (note date change)**