

School Advisory Council Minutes

The School Advisory council's primary purpose is the fostering of faith development and the advancement of the school community, in accordance with the Bylaws and school's mission statement. ***Our Mission is to inspire and empower all learners to become the person God intends by integrating Catholic Virtues, Prayer and Service with 21st Century Learning.***

St. Joseph Catholic Community has established yearly WIGs (Wildly Important Goals). These WIGs give us direction and form the direction in which we put our time and energy. The WIGs for fiscal year 2017 (July 2016-June 2017) are:

- Wildly Important Goal ONE: Help people to know where they are in their **Christian Development**.
- Wildly Important Goal TWO: **Implement structure** that will support development of disciples.
- **Wildly Important Goal THREE : Fill the seats of St. Joseph School (Newly adopted and approved by the Parish Pastoral Council on 6.28.16)**

January 23, 2017

6:00 - 7:30

Attendance

Opal Ehalt	Trevor Jager	Catherine Seck	Matt Sonnek
Principal Bruce Richards	Karyn Willenbring	Quentin Garlets	Dave Schwob
Parish Council Chair Patrick Kirsch			

AGENDA & MINUTES

Time	Item	Presenter	Discussion / Details	Compelling Score Card Info/Data	Supporting Documents	Goal / Task assigned to: Due date:
6:00-6:05PM	Opening Prayer	Bruce				
6:05-6:15PM	WIG 3 - "Fill all Seats"	Bruce, Catherine, Opal	Ideas Shared Last Meeting: 1. "Down Under" Event Feb 5 th 9:30am-1:30 pm 2. WIG 3 Ideas to reach student goal for 2017-18 (see document) a. Update: Bruce has given several tours and more scheduled b. New families are registering		Down Under Event <<WIG 3 Ideas to reach goal of 60 students.pdf >>	1. Opal helping organize photo booth for Down Under Event. Karyn will email HS St. Joe Alumni to help with booth.

			<p>New:</p> <ol style="list-style-type: none"> 1. Survey Update (Opal) <ol style="list-style-type: none"> a. Reviewed questions b. Will use existing survey with a few updates so data can be compared over the years. 2. Billboard Update (Catherine) <ol style="list-style-type: none"> a. Billboards up 1/23/17-3/23/17 b. Additional foam board billboards to be displayed on Hwy 5 and Hwy 10 3. Action Plan for reaching out to PK Parishioner families Update (Bruce/other?) 4. Future Marketing Ideas <ol style="list-style-type: none"> a. Bruce and Catherine shared notes from meeting with Holy Family <ol style="list-style-type: none"> i. Large community survey and focused on those with highest potential <ol style="list-style-type: none"> 1. Touched base many times (calls, shadowing, tour, Open House, mailing) ii. Scholarship Programs/Incentives 			<p>New:</p> <ol style="list-style-type: none"> 1. Opal will update survey 2. Catherine working with Lonnie/Renee Fette to create and install foam board billboards 4b. Bruce working with LADC to create 3 year tuition bundle
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			<ol style="list-style-type: none"> 1. New Family - \$1K/4yrs. 2. GPA & Placement Test Score Scholarship 3. Fine Arts Scholarship 4. Maintain HS GPA Credit <p>iii. Facebook – utilize zip codes</p> <p>iv. Full time Enrollment Specialist</p> <p>5.</p> <p>b. Ideas to use at St. Joseph</p> <ol style="list-style-type: none"> i. 3 yr. Tuition bundle with LADC. ii. Develop programs/ministries that engage families in the St. Joseph Community starting with Baptism. <ol style="list-style-type: none"> 1. Moms group 2. Dads group 3. Open Gym Time 4. Pietra Fitness 5. Other? <p>iii. Become active in Waconia</p>			
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			<p>Chamber of Commerce</p> <p>iv. School Tours</p> <p>1. Updated with Teacher QR Codes</p> <p>a. Possibly have these accessible in Narthex during Catholic Schools Weekends</p> <p>c.</p> <p>d.</p> <p>e.</p>			
6:15-6:25PM	WIG 2 "Implement Structure" ~	Bruce	<p>Ideas Shared Last meeting:</p> <p>New:</p> <p>1. Approve Calendar for 2017-18</p> <p>a. Move conferences from Nov. to Oct. So they are earlier.</p> <p>b. Look into options of meeting and assessing K students prior to first day of school.</p>		2017-2018 School Calendar Draft	<p>New:</p> <p>1. Bruce will update 2017-2018 School Year Calendar and investigate options for meeting and assessing K students prior to first day of school.</p>

			<ul style="list-style-type: none"> i. Possible Options: <ul style="list-style-type: none"> 1. Sept. 5 or 6th since it's parent drive days 2. Week prior to school 2. New SAC Members for 2017-2018 <ul style="list-style-type: none"> a. Update current SAC members where needed b. Current SAC members to start brainstorming names for 2017-2018 Members c. Timeline: <ul style="list-style-type: none"> i. February: Share names at meeting. Father will also encourage St. Joseph Parishioners to nominate individuals for specific committee positions during masses. ii. March : Individuals nominated will be invited to a Night of Discernment. iii. April: Evening of Discernment iv. May: New SAC members will be announced along with other newly appointed 			<p>2a. Karyn will ask Sandy/Bonnie/Ute to update current SAC Members in bulleting and other pertinent marketing.</p> <p>2b. All SAC members brainstorm potential new individuals for 2017-2018 SAC members.</p>
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			members on various councils.			
6:25-6:35P M	<p>WIG 1 "Christian Development"</p> <p>How will we help one another grow in our Christian Development in the 2016-17 fiscal/school year?</p>	Bruce	<p>Ideas Shared Last Meeting:</p> <p>New:</p> <ol style="list-style-type: none"> 1. CRHP weekends fast approaching. <ol style="list-style-type: none"> a. Men ~ March 18-19 b. Women ~ April 1-2 2. Friday Lent Masses <ol style="list-style-type: none"> a. Encourage families to make special arrangements to attend Friday Masses during Lent 	How do we know that we are helping people with their faith journey?	<p>Scorecard with 3 Goals (tracked and analyzed with Parish Council's help)</p>	<p>Ongoing: Take attendance at all SJS events.</p> <ol style="list-style-type: none"> a. Bruce or event coordinator b. Report back to Bruce for Scorecard c. Reminder: Events throughout the year. Bruce and committee members share opportunities at each event
6:35-6:50P M	Reserved	Bruce	<p>Ideas Shared Last Meeting:</p> <ol style="list-style-type: none"> 1. Tuition and enrollment incentives finalized for 2017-18 <ol style="list-style-type: none"> a. Tuition for 2017-18 will be \$4,800. The past two years we were at \$4600. Tuition increase is to support faculty and staff. b. Incentives <ol style="list-style-type: none"> a. Existing families who bring a family to our Down Under Discovery Day Open House event, Feb. 5th 9:30-1:00, will be eligible to win a \$100 Visa gift card. b. Existing families who refer a new family that registers at St. Joe's will be given a \$500 tuition 			

			<p>voucher for next year.</p> <p>c. All new students to St. Joe's next year will receive a \$1500 tuition discount.*</p> <p>d. Any new family that completes a tour of St. Joseph School will receive a \$250 Visa gift card.*</p> <p>*Items iii & iv will be funded through a Foundation</p> <p>New:</p> <p>1. Tours and enrollment update</p>			
6:50-6:55P M	Spiritual Integration Committee Update	Lynn/Quentin	<p>Updates:</p> <p>1. Need to get meetings started.</p>			
6:55-7:00P M	Parent Association Update	Paul/Catherine	<p>Updates:</p>			
7:00-7:10P M	Technology Committee Update	Trevor/Dave/Matt	<p>Updates:</p> <p>1. Discussing how to get faculty to use O365.</p>			
7:05-7:10P M	Educational Programming Update	Bruce	<p>Updates:</p> <p>1. Next Literacy Committee Meeting</p> <p>2. System 44</p> <p>a. Eric Ehalt - Tier 3 reading intervention program for grades4-8</p>			System 44

			<p>3. IRead</p> <p>a. Eric Ehalt - Tier 3 intervention for grades K-3</p> <p>4. Do the Math</p> <p>a. Kristi Klawitter and Jay Olson - Math intervention for grades 1-5</p> <p>5. Technology Integration Training</p> <p>a.</p> <p>b. SAMR model (see link) for integrating technology in the classroom and Office 365. Monday, Jan. 16th Professional Development Day</p> <p>6. Math coaching</p> <p>a. Pam Richards – Math Content Specialist training on Mastery Learning Loop.</p> <p>7. General Pedagogy for instruction</p> <p>a. Kim Bacca – contracted instructional coach/once a month.</p> <p>8. Health/PE curriculum adoption for 2017-18 school year.</p> <p>a. Shawn Sutherland leading with Ed. Programming Committee</p> <p>9. New CSCOE \$10,000 grant</p> <p>a. Will be used to reward, retain and recruit excellence in teaching.</p>	<p>iRead</p> <p>Do the Math</p> <p>SAMR model</p>		
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7:10-7:15P M	Advancement Update	Lonnie	Updates: 1. Boogie Blast Meeting 1/23/17 will update at next meeting			
7:15-7:25P M	Issues/Concerns		Updates:			
7:25-7:30P M	Closing Prayer and Adjourn	Bruce				

Next Meeting Dates:

- **February 28, 2017 @ 6:00PM**