

School Advisory Council Minutes

The School Advisory council's primary purpose is the fostering of faith development and the advancement of the school community, in accordance with the Bylaws and school's mission statement. **Our Mission is to inspire and empower all learners to become the person God intends by integrating Catholic Virtues, Prayer and Service with 21st Century Learning.**

St. Joseph Catholic Community has established yearly WIGs (Wildly Important Goals). These WIGs give us direction and form the direction in which we put our time and energy. The WIGs for fiscal year 2017 (July 2016-June 2017) are:

- Wildly Important Goal ONE: Help people to know where they are in their **Christian Development**.
- Wildly Important Goal TWO: **Implement structure** that will support development of disciples.
- **Wildly Important Goal THREE : Fill the seats of St. Joseph School (Newly adopted and approved by the Parish Pastoral Council on 6.28.16)**

February 21, 2017

6:00 - 7:30

Attendance

Opal Ehalt	Lonnie Fette	Paul David	Matt Sonnek
Principal Bruce Richards	Karyn Willenbring	Catherine Seck	Dave Schwob
Trevor Jager	Quentin Garlets	Lynn Specken	Parish Council Chair Patrick Kirsch

AGENDA & MINUTES

Time	Item	Presenter	Discussion / Details	Compelling Score Card Info/Data	Supporting Documents	Goal / Task assigned to: Due date:
6:00-6:05PM	Opening Prayer	Bruce				
6:05-6:15PM	WIG 3 - "Fill all Seats"		<p>Ideas Shared Last Meeting: *see last month's agenda/minutes for more details</p> <ol style="list-style-type: none"> 1. "Down Under" Event 2. WIG 3 Ideas to reach student goal for 2017-18 (see document) <ol style="list-style-type: none"> a. Update: Bruce has given several tours and more scheduled b. New families are registering 3. Survey Update 4. Billboard Update (Catherine) 5. Action Plan for reaching out to PK Parishioner families Update (Bruce/other?) 6. Update on meeting with Holy Family for future marketing ideas. <p>New:</p>		<p><<WIG 3 Ideas to reach goal of 60 students.pdf>></p> <p><<SJS 2017 Enrollment Recap>></p> <p><<SJS 2017-18 Expected Enrollment></p> <p>></p>	

			<ol style="list-style-type: none"> 1. Down Under Event Follow-up <ol style="list-style-type: none"> a. 200+ people attended vs. 25 to last years Open House b. 70 registered for the event c. Very positive feedback from attendees 2. Winterblast Friday, March 3 @ 4:30 <ol style="list-style-type: none"> a. BINGO 6:00 & Super BINGO 8:00 3. Knights of Columbus \$500 Annual School Scholarship 4. 			
6:15-6:25PM	WIG 2 "Implement Structure" ~	Bruce	<p>Ideas Shared Last meeting: Approve Calendar for 2017-18</p> <ol style="list-style-type: none"> a. Move conferences from Nov. to Oct. So they are earlier. b. Look into options of meeting and assessing K students prior to first day of school. <ol style="list-style-type: none"> i. Possible Options: <ol style="list-style-type: none"> 1. Sept. 5 or 6th since it's parent drive days 2. Week prior to school <p>New SAC Members for 2017-2018</p> <ol style="list-style-type: none"> a. Update current SAC members where needed b. Current SAC members to start brainstorming names for 2017-2018 Members c. Timeline: <ol style="list-style-type: none"> i. February: Share names at meeting. Father will also encourage St. Joseph Parishioners to nominate individuals for specific committee 		2017-2018 School Calendar Draft	<p>New:</p> <ol style="list-style-type: none"> 1. Calendar for 2017-18 approved 2. Karyn will turn in nominations for SAC and invite them to the March 28 Patoral Council Dinner.

			<p>positions during masses.</p> <ul style="list-style-type: none"> ii. March : Individuals nominated will be invited to a Night of Discernment. iii. April: Evening of Discernment iv. May: New SAC members will be announced along with other newly appointed members on various councils. <p>New:</p> <ul style="list-style-type: none"> 1. Approve Calendar for 2017-18 2. Share potential names for 2017-18 SAC members 			
6:25-6:35PM	<p>WIG 1 "Christian Development"</p> <p>How will we help one another grow in our Christian Development in the 2016-17 fiscal/school year?</p>	Bruce	<p>Ideas Shared Last Meeting:</p> <ul style="list-style-type: none"> 1. CRHP weekends fast approaching. <ul style="list-style-type: none"> a. Men ~ March 18-19 b. Women ~ April 1-2 2. Friday Lent Masses <ul style="list-style-type: none"> a. Encourage families to make special arrangements to attend Friday Masses during Lent <p>New:</p> <ul style="list-style-type: none"> 1. Tours and enrollment update <ul style="list-style-type: none"> a. Bruce shared enrollment Recap b. 16 tours completed and more scheduled 2. HALO Newscast <ul style="list-style-type: none"> a. Bruce shared video and explained process b. Great idea to share on Facebook and/or website 	How do we know that we are helping people with their faith journey?	<p>Scorecard with 3 Goals (tracked and analyzed with Parish Council's help)</p>	<p>Ongoing: Take attendance at all SJS events.</p> <ul style="list-style-type: none"> a. Bruce or event coordinator b. Report back to Bruce for Scorecard c. Reminder: Events throughout the year. Bruce and committee members share opportunities at each event
6:35-6:50PM	Reserved	Bruce	<p>Ideas Shared Last Meeting:</p> <p>New:</p>			

			<ol style="list-style-type: none"> 1. Tours and enrollment update 2. Relevant Radio Fundraising Event Thursday, April 20 <ol style="list-style-type: none"> a. Looking for interested members to consider filling a table 3. Mass Fundraiser Saturday, May 13 <ol style="list-style-type: none"> a. Principal from El Salvador toured b. See additional notes under Wig 3 above c. Father and Bruce attended Business Management Conference. 4. Father and Bruce attended Business Management Conference <ol style="list-style-type: none"> a. Bruce shared NAEP reports compelling data on academic benefits of attending Catholic School 5. Parent Info. Night – Use of Technology in the Family System: Issues of Development and Connection <ol style="list-style-type: none"> a. Monday, February 27 6PM b. 8 attendees 6. Lent <ol style="list-style-type: none"> a. Decorated collection cups to be passed out Ash Wednesday. Funds will go to the Waconia Food Shelf and Venezula Mission. 			
6:50-6:55PM	Spiritual Integration Committee Update	Lynn/Quentin	Updates: <ol style="list-style-type: none"> 1. Need to set a meeting date 			
6:55-7:00PM	Parent Association Update	Paul/Catherine	Updates: <ol style="list-style-type: none"> 1. 			

7:00-7:10PM	Technology Committee Update	Trevor/Dave/Matt	<p>Updates:</p> <ol style="list-style-type: none"> 1. Meetings with Bob S. to build knowledge of responsibilities 2. Analyzing Microsoft Classroom for a more integrated teacher and family experience <ol style="list-style-type: none"> a. Enabled within the Office 365 environment b. Intended to simplify teacher efforts c. Bob and Trevor to test a sample implementation. d. Hoping to work with 1 or 2 middle school teachers to start 3. Discuss Student Information System 4. SAC discussed options similar to Cornerstone system where teachers/parents/students have one place to go to access information. 			
7:05-7:10PM	Educational Programming Update	Bruce	<p>Updates:</p> <ol style="list-style-type: none"> 1. Health and PE Curriculum Review Meeting 2/21/17 @ 7AM <ol style="list-style-type: none"> a. Plan to meet monthly b. Look at current curriculum c. Write St. Joe's philosophy statement for health and PE d. Research and identify curriculum choices e. Review curriculums that meet our needs and make choice by June 2017 			
7:10-7:15PM	Advancement Update	Lonnie	<p>Updates:</p> <ol style="list-style-type: none"> 1. Boogie Blast Updates <ol style="list-style-type: none"> a. Tickets on sale now b. Collecting donations now <ol style="list-style-type: none"> i. Discussed importance of collaborating 			

			<p>donation inquiries between School and Parish. (all SJ community events) so not hitting up the same businesses several times through out the year.</p> <p>ii. Idea to send out a letter in the beginning of the year listing our events and opportunities to donate</p> <p>c.</p> <p>2. C-Stem Palooza Sunday, March 12 3-5PM</p> <p>a. Science of Taste</p> <p>b. Committee is looking for female to come in and talk to girls on coding.</p>			
7:15-7:25PM	Issues/Concerns		<p>Updates:</p> <p>1. Lunch Menu</p> <p>a. Discussed concerns heard from some parents and students on disliking the school lunch program.</p> <p>i. Unable to continue previously liked lunch program due to cost increase. \$5/lunch</p> <p>b. Followed up with current program's information in weekly newsletter</p>			
7:25-7:30PM	Closing Prayer and Adjourn	Bruce				

- **Next Meeting Dates:**
- **Parish Council Dinner – Tuesday, March 28, 2017 @6:00PM**