

## School Advisory Council Minutes

The School Advisory council's primary purpose is the fostering of faith development and the advancement of the school community, in accordance with the Bylaws and school's mission statement. **Our Mission is to inspire and empower all learners to become the person God intends by integrating Catholic Virtues, Prayer and Service with 21<sup>st</sup> Century Learning.**

St. Joseph Catholic Community has established yearly WIGs (Wildly Important Goals). These WIGs give us direction and form the direction in which we put our time and energy. The WIGs for fiscal year 2017 (July 2016-June 2017) are:

- Wildly Important Goal ONE: Help people to know where they are in their **Christian Development**.
- Wildly Important Goal TWO: **Implement structure** that will support development of disciples.
- **Wildly Important Goal THREE : Fill the seats of St. Joseph School (Newly adopted and approved by the Parish Pastoral Council on 6.28.16)**

April 25, 2017

6:00 - 7:30

### Attendance

Opal Ehalt	Lynn Specken	Paul David	Matt Sonnek
Dave Schwob	Karyn Willenbring	Catherine Seck	Guest: Jeff Kaczrowski
Trevor Jager	Quentin Garlets	Parish Council Secretary Chris Dahlke	Guest: Kerry Stuckenberg
Principal Bruce Richards			

### AGENDA & MINUTES

Time	Item	Presenter	Discussion / Details	Compelling Score Card Info/Data	Supporting Documents	Goal / Task assigned to: Due date:
6:00-6:05PM	<a href="#">Opening Prayer</a>	Bruce				
6:05-6:10PM	<b>WIG 2 "Implement Structure"</b>		<p><b>Ideas Shared Last meeting:</b></p> <p><b>Reviewed New SAC Member Timeline and nominees</b></p> <p><b>New Introductions</b></p> <p>a. Kerry Stuckenberg</p> <p>b. Jeff Kaczrowski</p>			<p>1. New SAC members invited back for May 23, 2017 meeting. Will officially start in July 2017.</p>
6:10-6:30PM	<b>Reserved</b>	Bruce/ Char Forcier	<b>New:</b>	<<School-Based		<p><b>New:</b></p> <p>1. Karyn will compile list of questions and share</p>

		<ol style="list-style-type: none"> <li>1. Counseling Services for next year. Looking at some options that Being While Becoming can offer. <ol style="list-style-type: none"> <li>a. Char Forcier reviewed current Counseling services from Being While Becoming and proposed additional School-Based Therapy for the 2017-2018 school year.</li> <li>b. SAC members discussed benefits, concerns and questions.</li> <li>c. Discussed how best to share all the services available to students/families next year. <ol style="list-style-type: none"> <li>i. Open House – Being While Becoming Table</li> <li>ii. Announce at Open House</li> <li>iii. Continue to add in newsletter/weekly folder</li> </ol> </li> </ol> </li> <li>2. District 110 Lunch services offer. <ol style="list-style-type: none"> <li>a. Bruce shared survey results and new lunch proposal.</li> <li>b. SAC members voted and approved for 2017-2018.</li> <li>c. Free and Reduced Lunch For <ol style="list-style-type: none"> <li>i. Discussed importance of EVERY FAMILY filling out form in fall. Add to Open House forms. Add a slip of paper to the form explaining the benefits. <ol style="list-style-type: none"> <li>1. Helps with all SJ Grant writing since that is a question on every form.</li> <li>2. Possibly cheaper/free for families.</li> </ol> </li> </ol> </li> </ol> </li> <li>3. Opportunity for revised Confirmation and High School Faith Formation guidelines. <ol style="list-style-type: none"> <li>a. Bringing the program to SJ still in progress.</li> <li>b. Suggested 2 members of the SAC join the Faith for Life Board to be a part of that process.</li> </ol> </li> <li>4. Discussion on the satisfaction with our current website and Cornerstone interface. <ol style="list-style-type: none"> <li>a. Agreed Cornerstone/website are not being utilized for many reasons and agreed there is a need for updating the website and a Family Portal.</li> <li>b. Bruce shared example of Ave Maria's website.</li> </ol> </li> </ol>	<p>Outline.docx&gt;&gt;</p> <p><a href="#">Lunch Survey</a></p> <p><a href="#">Lunch comparison</a></p>		<p>with SAC members via email. SAC members will add to it as needed and continue discussion at the May 23, 2017 meeting.</p> <p>Bruce and SAC members will investigate questions/concerns.</p> <p>2. District 110 Lunch Services Approved for 2017-2018</p> <p>Emily add Free and reduced lunch form to Open House family paper work.</p> <p>3. Need 2 SAC members to join the Faith for Life Board in 2017-2018.</p> <p>4. Bruce and technology team researching options for updating website and new Family Portal.</p>
--	--	--	---	--	---

6:30-6:40PM	<b>WIG 3 - "Fill all Seats"</b>	Bruce	<p><b>Ideas Shared Last Meeting:</b> *see last month's agenda/minutes for more details</p> <ol style="list-style-type: none"> <li>1. WIG 3 Ideas to reach student goal for 2017-18 (see document) <ol style="list-style-type: none"> <li>a. Bruce shared enrollment Recap</li> <li>b. 16 tours completed and more scheduled</li> <li>c. Update: Bruce has given several tours and more scheduled</li> <li>d. New families registering</li> </ol> </li> </ol> <p><b>New:</b></p> <ol style="list-style-type: none"> <li>1. Tours and enrollment update</li> <li>2. School Survey Update</li> </ol>			
6:40-6:45PM	<p><b>WIG 1 "Christian Development"</b></p> <p>How will we help one another grow in our Christian Development in the 2016-17 fiscal/school year?</p>	Bruce	<p><b>Ideas Shared Last Meeting:</b></p> <ol style="list-style-type: none"> <li>1. CRHP Weekends</li> </ol> <p><b>New:</b></p> <ol style="list-style-type: none"> <li>1. Update on Parish and School Collaboration meeting (speakers/events)</li> <li>2. Feedback on Friday Masses in Lent, Stations of the Cross and Living Stations from this year.</li> </ol>			
6:45-6:50PM	Spiritual Integration Committee Update	Lynn/ Quentin	<p><b>Updates:</b></p> <ol style="list-style-type: none"> <li>1. Need to schedule a meeting Suggested, Monday May 2<sup>nd</sup> at 4:00</li> <li>2. Next year ~ Wednesday Speaker series for parents to be held in the Parish Center ~ 1<sup>st</sup> Wednesday of the month</li> </ol>			
6:50-6:55PM	Parent Association Update	Paul/ Catherine	<p><b>Updates:</b></p> <ol style="list-style-type: none"> <li>1. Need to reboot, structure is in place. Scheduled to take off next fall with regularly scheduled meetings each month. 2<sup>nd</sup> Thursday of each month. Emily will help lead and facilitate.</li> </ol>			

6:55-7:00PM	Technology Committee Update	Trevor/ Dave/ Matt	<b>Updates:</b> <ol style="list-style-type: none"> <li>1. Data circuit upgrade coming soon</li> <li>2. Continuing to drive towards one source of documentation</li> <li>3. Creating a matrix of who does what to get a better idea on the scope of a hired resource</li> <li>4. Purchased a Typing Club subscription <ol style="list-style-type: none"> <li>a. Question asked if possible for students to use this over the summer</li> </ol> </li> <li>5. Validating services behind the scenes are sufficient for our environment</li> </ol>			Trevor will look into option of using Typing club subscription over the summer.
7:00-7:10PM	Educational Programming Update	Karyn/ Opal	<b>Updates:</b> <ol style="list-style-type: none"> <li>1. Health and PE Curriculum Review Meeting 3/18/17 @ 7AM <ol style="list-style-type: none"> <li>a. K-4 Health <ol style="list-style-type: none"> <li>i. Reviewed K-4 Teachers responses to Health Standards currently covered. Topics are integrated and covered day to day throughout the year.</li> <li>ii. Looking into topics not covered and how to integrate them going forward.</li> </ol> </li> <li>b. 5-8 Health <ol style="list-style-type: none"> <li>i. Reviewing McGraw Hill Glencoe Teen Health (2014) for Middle School Curriculum. Bruce is requesting more resources for our review.</li> <li>ii. Phy. Ed. Options for middle school students.</li> <li>iii. Looking into scheduling options for MS health/Phy Ed curriculum.</li> </ol> </li> </ol> </li> <li>2. Literacy Curriculum Quarterly Review Meeting 3/25/17 @ 7AM <ol style="list-style-type: none"> <li>a. Team looking into Phonic/Phonemic Awareness support for K-2.</li> <li>b. Team looking into Vocabulary supplement for 3<sup>rd</sup> grade.</li> <li>c. iRead <ol style="list-style-type: none"> <li>i. positive results (started in Feb. 2017)</li> <li>ii. Bruce/Eric looking into diagnostic option for all students.</li> </ol> </li> </ol> </li> </ol>	<a href="#">McGraw Hill Glencoe Teen Health Curriculum</a>		

			<ul style="list-style-type: none"> <li>iii. Bruce/Eric looking into SAM Central for additional support</li> <li>iv.</li> <li>d. Discussed Vocabulary <ul style="list-style-type: none"> <li>i. 6<sup>th</sup> using Sadlier</li> <li>ii. 7/8 not enough books and different versions this year so continued on with ENY curriculum vocabulary. <ul style="list-style-type: none"> <li>1. Suggested creating final exam.</li> <li>2. Suggested quizzes and final next year to make students accountable.</li> </ul> </li> </ul> </li> <li>e. Discussed Middle School Curriculum <ul style="list-style-type: none"> <li>i. 6, 7, 8 2017-2018 – no looping</li> <li>ii. Kids more engaged in reading</li> <li>iii. Variety of writing styles covered and hope to cover more next year.</li> </ul> </li> <li>f. Setting up follow up meeting May</li> </ul>			
7:10-7:20PM	Advancement Update	Lonnie	<b>Updates:</b> <ul style="list-style-type: none"> <li>1. <b>Boogie Blast</b> <ul style="list-style-type: none"> <li>a. Attendees – 286</li> <li>b. Total Proceeds - \$62,664 <ul style="list-style-type: none"> <li>i. Fund A Need - \$30,500</li> <li>ii. Silent Auction - \$15,024</li> <li>iii. Live Auction - \$6,950</li> <li>iv. Tickets - \$4,125</li> </ul> </li> </ul> </li> </ul>			
7:20-7:25PM	Issues/Concerns		<b>Updates:</b> <ul style="list-style-type: none"> <li>1.</li> </ul>			
7:25-7:30PM	Closing Prayer and Adjourn	Bruce				

- **Next Meeting Dates:**
- **SAC Meeting – Tuesday, May 23, 2017 @ 6:00PM**